

# Less print and print less often

## Eco Fonts

Notice anything different about the headline for this article? It was created using an “eco font.” Spranq Eco Sans has tiny holes in the letters to save on ink use. Using eco fonts for printing draft documents or e-mails can save as much as 20 percent in ink costs.

Working smarter in tough budget times includes conserving your office supplies. Ink, paper and energy are the most expensive per volume items used in most DENR offices. With computers on every desk, and laptops putting in as much travel time as people, being smart about what you print gets easy.

To learn more about Spranq Eco Sans or to download it, go to: [http://www.ecofont.eu/downloads\\_en.html](http://www.ecofont.eu/downloads_en.html) and click on “save.” Save the file into your font folder. You may want to check with your IT person before beginning the process.

Spranq Eco Sans is not for use for final documents, but rather for printing drafts and e-mails. And speaking of printing, how many of us print unnecessarily? That leads us to the second topic of this GreenerDENR – encouraging those receiving your e-mails to be more sustainable.

## Green e-mail signatures

One way to encourage sustainability is to add a sustainable message to your e-mail footnote. The Sustainability Team worked with Creative Services (thanks to Brandon Whitesell) to craft a sustainable message for DENR’s e-mail footers, asking receivers to think before printing. The footer also includes a link to the eco font mentioned above. That way, if the receiver does need to print the e-mail, they can at least use an eco-friendly font and save their ink.

For quick and easy instructions on how to set up a footnote message and the DENR-approved message you can use, go to: <http://portal.ncdenr.org/group/sustainability/home>. Once you get to the Sustainability Team site (you’ll have to login to the portal), scroll down for the “Print Less and Print Less Often” instructions on how to create your green e-mail signature.

## A word about the recent jeans recycling drive



The Sustainability Team collected 210 pieces of old, unusable denim for its recent “Donate Your Denim” drive. The denim collected will be recycled into insulation for community homes, including Habitat for Humanity homes. The team wanted to thank all those who participated, and thank its Recycling Committee members who coordinated the denim collection and drop off.